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TOWN OF ORLEANS  
TOWN CLERKS OFFICE

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APPROVED: 11/5/09

## FINANCE COMMITTEE MINUTES

The Oct. 8, 2009, meeting of the Orleans Finance Committee was convened by Committee Chairman Walter Bennett at 7:00 p.m. in the Nauset Room of the Orleans Town Hall. Present constituting a quorum were Mr. Bennett, Edwin Barr, Dale Fuller, John Hodgson, and Gwen A. Holden Kelly. Committee members Mark Fiegel, Laurence Hayward, and Paul Rooker were absent. Member Rick Sigel arrived following the vote on the minutes of the previous meeting.

### Approval of Minutes

On a motion made by Ms. Holden Kelly, the minutes of the Sept. 24, 2009, meeting were approved 5-0-0.

### Guest Presentation: The Town Budget Process

David A. Withrow, Orleans Director of Municipal Finance, provided Finance Committee members with an overview of the Town budget process, describing municipal accounting requirements and procedures and explaining their applications to the financial transactions of the Town.

### New Business

#### *Subcommittee Reports*

The School Subcommittee: Mr. Barr and Mr. Sigel reported on activities of the School Subcommittee.

The Budget Subcommittee: Mr. Fuller reported on activities of the Budget Subcommittee. Mr. Bennett advised Finance Committee members that the full Committee will begin its review of scheduled and proposed capital expenses at its Oct 22 meeting.

#### The Wastewater Subcommittee:

Mr. Bennett and Ms. Holden Kelly reported on the activities of the Wastewater Subcommittee.

### Board of Selectmen Reports

Mr. Fuller reported on the Sept. 30 and Oct. 7 meetings of the Orleans Board of Selectmen.

### Committee Reports

#### *Committee Liaison Reports*

Finance Committee members reported on meetings and activities of the following Town boards and committees:

- Status of newly created Affordable Housing Committee (Mr. Sigel);
- Sept. 30 meeting of the Orleans Board of Water/Sewer Commissioners (Mr. Barr);

- Oct. 1 meeting of the Orleans Community Preservation Committee (Ms. Holden Kelly);
- Oct. 1 meeting of the Orleans Board of Health (Mr. Fuller)
- Oct. 5 meeting of the Bike and Walkways Committee (Mr. Sigel).

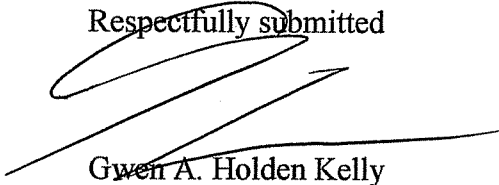
**Old Business**

None.

**Adjournment**

**On a motion made by Mr. Sigel, the meeting was adjourned at 9:47 p.m.**

Respectfully submitted



Gwen A. Holden Kelly  
Recording Secretary